

October 26, 2015 Preliminary Budget Meeting and Other Business

Chairman Gary Deck called this special meeting to order at 6:02 P.M. in the Municipal Building for the purpose of discussing the preliminary 2016 Budget. Those attending were Gary A Deck, Rick Kramer, Lester Feick, Christy Flaherty, Heather Claman, and Robbi Lane.

The meeting continued with the pledge to the American Flag.

New Business

Citizen's Complaint received from Nichols Walsh with regards to 28 Host Road (Nelson Brubaker) – high & wild growth

The Board discussed the matter and agreed to table until the November meeting when the Solicitor is present.

Other Business

Motion to authorize the Chairman to sign the Drainage Easement Agreement between the Township and the Shirks with regards to the property located off of Cherry Hill Road

Supervisor Feick made a motion to authorize the Chairman to sign the Drainage Easement Agreement between the Township and the Shirks with regards to the property located off of Cherry Hill Road. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Appointment of CPA Auditor – We need to advertise no later than November 30, 2015 for the appointment of the Township CPA Auditor and their applicable fees for the Fiscal Year 2015 Annual Audit. The fee for Reinsel Kuntz Leshner to perform the audit is \$10,300

The appointment of the Township's CPA auditor needs to be advertised 30 days prior to the Reorganization Meeting along with their applicable fees that will be charged. Audit fee for Reinsel Kuntz Leshner will be \$10,300.00. The Township Solicitor will be responsible for advertising.

Supervisor Feick made a motion to authorize advertisement of the Resolution to appoint Reinsel Kuntz Leshner as the CPA auditor. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Animal Rescue League Agreement and Donation – Motion to sign the 2016 Agreement; the Township contributed \$500 in 2013, \$750 in 2014 and \$500 in 2015

Vice Chairman Kramer made a motion to authorize the Chairman to sign the agreement and make a donation of \$500 for 2016. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Crime Alert Berks County is asking for a contribution; the Township contributed \$100 in 2012, \$150 in 2013 and \$150 in 2014

The Board discussed the past contributions and agreed to contribute \$150.00 in 2015.

Chairman Deck made a motion to authorize the Township to contribute \$150.00 to the Berks County Crime Alert in 2015. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Update regarding flooring – The contractor is scheduled to begin the job on December 14, 2015

Mrs. Flaherty advised the Board that the contractor is scheduled to begin installing the new flooring on Monday, December 14, 2015. Township staff will begin clearing areas Thursday, December 10, 2015. The work will start in the Administration and Police offices first. The Board agreed that this expense needs to be paid in 2015.

PMRS Seminar – November 13, 2015 – Harrisburg, PA

The Board agreed they had no interest in attending the seminar.

Budget 2016

Sewer Funds – The line item breakdown for each account was reviewed and discussed by the Board. Mrs. Claman updated the Board on the changes made to the proposed 2016 budget since the September 21st review. The Board discussed getting quotes in 2016 for Treatment Operator Services. It was also noted that a line should be added to the budget showing any carryover. They also discussed the debt service account.

Total expected revenues for 2016 are \$345,086. Expected expenses amounted to \$344,600, including loan payments.

Township Funds – Mrs. Flaherty advised the Board that the items highlighted in pink are subject to change. The Board discussed last year's carryover. Mrs. Flaherty advised that in December of 2014 she did transfer money from the PLGIT Plus Account to the PLGIT checking account, but not all of the money was spent, so there was a carryover. As of now, no funds have been transferred out of the PLGIT Plus Account in 2015. The line item breakdown for each account was reviewed and discussed by the Board. Mrs. Lane advised that the Sale of Police Services fund will increase once the Police Department starts patrolling the schools. It was noted that the agreements still need to be signed with the School District and Penn and Jefferson Townships. Chairman Deck inquired on the quotes for security cameras and a new telephone system. Supervisor Feick advised that he will have two (2) quotes to present. The Board discussed the road projects planned for 2016 and agreed to increase the funds in the Road Maintenance Account to \$115,000.

The total expected revenue for all accounts in 2016, not including the sewer account, amounted to \$1,111,156. The total expenses for all accounts, not including the sewer funds, amounted to \$1,037,079.

The Board agreed that both budgets would be presented at the November 11, 2015 meeting for advertisement for public inspection with the adoption taking place at the December 8, 2015 meeting.

Adjournment

Supervisor Feick made a motion to adjourn the meeting at 7:53P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township