

## **JANUARY 5, 2015, REORGANIZATION OF THE BOARD FOR 2015**

The reorganization meeting for 2015 was called to order at 6:00 P.M. by Chairman Deck in the Tulpehocken Township Municipal Building. Those present were Gary Deck, Rick Kramer, Lester Feick, Christy Flaherty, Kris Kerschner, Robbi Lane, Lori Deck, Jean Semenza, Bryan T. Semenza, and Malcolm Cole.

The meeting continued with the pledge to the American Flag.

### **PUBLIC COMMENTS**

No public comments at this time.

## **REORGANIZATION OF THE BOARD FOR 2015**

**Appointment of Temporary Chairman** – *Supervisor Feick made a motion to appoint Gary Deck as Temporary Chairman. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).*

**Appointment of Temporary Secretary** – *Supervisor Kramer made a motion to appoint Christy Flaherty as Temporary Secretary. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

**Office of Chairman** – *Supervisor Feick made a motion to reappoint Gary Deck as Chairman for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). From this point on Chairman Gary Deck presided over the meeting.*

**Office of Vice Chairman** – *Supervisor Feick made a motion to reappoint Rick Kramer as Vice-Chairman for the year 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0).*

**Secretary Treasurer** – *Supervisor Feick made a motion to reappoint Christy Flaherty as Secretary/Treasurer for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). The Board discussed the 2015 budget and employee wages; it was agreed that there would be no increases to wages this year. Supervisor Feick made a motion to keep the hourly rate for the Secretary/Treasurer at \$15.00 for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Hourly rate for 2015 is set at \$15.00.*

**Treasurer's Bond** – *Supervisor Feick made a motion to recommend the Auditors set the Treasurer's Bond at \$450,000.00. The motion was seconded by Supervisor Deck and passed unanimously (3-0).*

**Road Working Supervisors** – *Supervisor Deck made a motion to appoint all three Supervisors (Lester Feick, Rick Kramer, and Gary Deck) as Road Working Supervisors for 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Deck made a motion to recommend the Auditors set the hourly rate for Road Working Supervisors at \$17.00/hour for 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Hourly rate for 2015 is set at \$17.00*

**Road Master** – *Supervisor Deck made a motion to reappoint Lester Feick as Road Master for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Deck made a motion to recommend the Auditors set the hourly rate for the Road Master at \$17.70/hour for 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Hourly rate for 2015 is set at \$17.70.*

**Road Employee** – *Supervisor Feick made a motion to reappoint Alan Bashore, Larry Hartranft Jr., Dale Swope, Harry Reinhold, and John Kintzer as Road Employee's on an as*

needed basis for 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Kramer made a motion for the hourly rate for the year 2015 to remain at \$14.00. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2015 is set at \$14.00/hour.

**Sewer Maintenance Worker 1** – Supervisor Kramer made a motion to reappoint Lester Feick as Sewer maintenance Worker 1 for the year 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0). Supervisor Kramer made a motion to recommend the Auditors set the hourly rate for the Sewer Maintenance Worker 1 at \$17.70/hour for 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0). Hourly rate for 2015 is set at \$17.70.

**Sewer Maintenance Worker 2** – Supervisor Kramer made motion to reappoint Larry Hartranft Jr and Harry Reinhold as Sewer Maintenance Worker 2 for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Feick made a motion for the hourly rate for the year 2015 to remain at \$14.00. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Hourly rate for 2015 is set at \$14.00.

**Sewer Service Secretary** – Supervisor Kramer made a motion to reappoint Heather Claman as Sewer Service Secretary for the year 2015. The motion was second by Supervisor Feick and passed unanimously (3-0). Supervisor Kramer made a motion for the hourly rate for the year 2015 to remain at \$14.45. The motion was seconded by Supervisor Deck and passed unanimously (3-0). Hourly rate for 2015 is set at \$14.45.

**Planning Commission Secretary** – Supervisor Feick made a motion to reappoint Heather Claman as Planning Commission Secretary for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Kramer made a motion for the hourly rate for the year 2015 to remain at \$14.45. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2015 is set at \$14.45.

**Police Commissioner** – Supervisor Feick made motion to reappoint Rick Kramer as Police Commissioner for the year 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0).

**Chief of Police** – Supervisor Kramer made motion to reappoint Kris Kerschner as Chief of Police for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2015 rate \$25.80/hour)

**Full Time Police Officers/Patrolman 1** – Supervisor Kramer made a motion to reappoint Chad Hepler and Bryan Dronick as full time Police Officer/Patrolman 1 for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2015 rate \$23.66/hour)

**Police Dept. Secretary** – Supervisor Kramer made motion to reappoint Robbi Lane as Police Department Secretary for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Feick made a motion for the hourly rate for the year 2015 to remain at \$16.15. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Hourly rate for 2015 is set at \$16.15.

**Zoning Officer & Property Maintenance Official** – Supervisor Kramer made a motion to reappoint Ludgate Engineering as Zoning Officer and Property Maintenance Official for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Kramer made a motion to accept their fee schedule for 2015 (no increase from 2014). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Solicitor** – Supervisor Feick made motion to reappoint Hartman Shurr Valeriano as Township Solicitor for the year 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0). Municipal hourly rate is \$155 for 2015, no increase from last year.

**Sewage Enforcement Officer** – Supervisor Feick made a motion to reappoint Ludgate Engineering as SEO for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Kramer made a motion to accept their fee schedule for the year 2015 (no increase from 2014). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Sewer Service Engineer** – Supervisor Feick made motion to reappoint Ludgate Engineering as Sewer Service Engineer for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Kramer made a motion to accept their fee schedule for the year 2015 (no increase from 2014). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Township Engineer and Planning Commission Engineer** – Supervisor Deck made a motion to reappoint Ludgate Engineering as Township Engineer for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Kramer made a motion to accept their fee schedule for the year 2015 (no increase from 2014). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Building Code Enforcement Officer** – Supervisor Feick made motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2015. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Kramer made a motion to accept their fee schedule for the year 2015 (no increase from 2014). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Vacancy Board Chairman** – Supervisor Kramer made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Zoning Hearing Board Member** – Supervisor Kramer made a motion to adopt **Resolution 2015-1** reappointing Harold Zimmerman to a three year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Planning Commission Member** – Supervisor Kramer made a motion to reappoint Robert Sattazahn to a four year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Recreation Board Member** – Supervisor Kramer made a motion to reappoint Troy Lape to a five year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0). There is still one vacant position on the Recreation Board.

**CDL Program Coordinator** – Supervisor Kramer made a motion to appoint Christy Flaherty as the CDL Program Coordinator for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**Right to Know Officer** – Supervisor Kramer made a motion to appoint Christy Flaherty as the Right to Know Officer for the year 2015. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

**EMA Coordinator** – Supervisor Kramer made a motion to reappoint Kathy Feick as EMA Coordinator for the year 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0).

**Asst. EMA Coordinator** – Supervisor Kramer made a motion to reappoint Lester Feick as the Asst. EMA Coordinator for the year 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0).

**Delegates for 2015 State Convention** – Dates for convention are April 19 – 22, 2014. It was decided that all three Board Members and the Secretary/Treasurer will attend the 2015 convention.

**Voting Delegate for 2015 State Convention** – *Supervisor Deck made a motion to appoint Rick Kramer as Voting Delegate for the 2015 State Convention. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

**CPA Auditor for fiscal year 2014** – *Supervisor Kramer made a motion to adopt **Resolution 2015-2** appointing Reinsel Kuntz Leshner, LLP as CPA Auditor for fiscal year 2014. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

**Depositor of Township Funds** – *Supervisor Feick made a motion to retain PLGIT and First National Bank of Fredericksburg as the depositories of Township Funds for the year 2015. The motion was seconded by Supervisor Deck and passed unanimously (3-0).*

**Legal Advertising Paper** – *Supervisor Feick made a motion to appoint The Reading Eagle as the legal advertising paper for Tulpehocken Township. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).*

**CDL Employee Roaster** – The current CDL Roaster employees are Lester, Feick, Dale Swope, John Kintzer, Richard Kramer, Gary Deck, and Lester Feick, the Board agreed to keep it the same for 2015.

**Firefighter Resolution** – *Supervisor Kramer made a motion to extend the effectiveness of **Resolution 2013-9**. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

**Mileage Rate** – *Supervisor Kramer made motion to set the mileage rate for the year 2015 at the current IRS rate of 57.5 cents. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

**Contract Full Time Employee Benefits & Holidays** – as per contract.

**Non Contract Employee Benefits & Holidays** – as per employee manual.

## **PERMIT FEES**

**Comprehensive Fee Schedule** – as per Resolution 2013 – 2. The Board discussed Resolution 2013-2; it was noted that the resolution needs to be revised to increase the Zoning Hearing Board application fee from \$600.00 to \$1,000.00 and to include the Handicapped Parking Permit Fee of \$75.00 for a new application and \$25.00 for the yearly renewal. *Supervisor Kramer made a motion to amend **Resolution 2013-2** (Comprehensive Fee Schedule). The motion was seconded by Supervisor Feick. Supervisor Kramer made a motion to adopt **Resolution 2015-4** (Comprehensive Fee Schedule) which amends **Resolution 2013-2**. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

## **SCHEDULE MEETING DATES FOR 2015**

The Board discussed the meeting dates for 2015; it was agreed that the Board of Supervisors' meetings would be held on the second Wednesday of the month at 7 P.M., starting with the February 11<sup>th</sup> meeting. *Supervisor Feick made a motion to schedule the 2015 BOS meetings for the second Wednesday of the month at 7 P.M. starting with the February 11<sup>th</sup> meeting. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Feick made a motion to schedule the 2015 Planning Commission meetings for the first Thursday of the month with the exception of the January and April meeting. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). Supervisor Kramer made a motion to schedule the 2015 Recreation Board to meet quarterly on the fourth Thursday of the month with*

*the exception of the November meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Kramer made a motion to authorize the advertisement of the 2015 meeting dates. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

**ADJOURNMENT**

*Supervisor Feick made a motion to adjourn the meeting at 6:45 P.M. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).*

Respectfully Submitted,

*Christy Flaherty*

Secretary, Tulpehocken Township